

PRIVACY POLICY

Cookies



ACTE AS

Version 1.0, updated on 01-05-2018

1 INTRODUCTION

We, ACTE AS (“**the Company**”), use cookies on our website and thereby collect certain personal data about persons who use our website. In this information policy, we explain, among other things, what cookies we use, what they are used for and what choices you can exercise regarding our cookies. The privacy policy also describes your rights in relation to us and how you can exercise your rights regarding the processing of your personal data.

2 WHO IS THE CONTROLLER?

The Company is the controller for the processing of the personal data collected from users of the Company’s website.

You will find the Company’s contact details below.

ACTE AS, *Org nr 923 148 442*
Instituttveien 8

NO – 2007, Kjeller, Norway

+47 63 89 89 00

In connection with questions about the Company’s processing of your personal data, please contact our data protection officer/customer service at gdpr@acte.no

3 WHAT IS A COOKIE?

A cookie is a small text-based file that is placed on your computer, mobile phone or similar device, with information about your navigation on the website. There are temporary and permanent cookies. Temporary cookies, also known as session cookies, are saved on your device until you close the browser. Permanent cookies have an expiration date and when this date has passed, the cookie is deleted when you return to the website that created it.

Cookies can be “first-party cookies” or “third-party cookies”. First-party cookies are cookies that are placed on the website by the Company. Third-party cookies are cookies that are placed on the website by another party than the Company.

4 WHAT SPECIFIC COOKIES ARE USED ON THIS WEBSITE AND FOR WHAT PURPOSE?

In the table below, the cookies that we use on our website are specified, together with information about the purpose, what personal data are collected, the duration and whoever handles the cookie.

Cookie	Purpose	Are personal data collected? If yes, what?	Duration	Handling
None	We don't collect cookies.	No	Zero	None

5 WHAT LEGAL GROUND HAS THE COMPANY FOR PROCESSING OF YOUR PERSONAL DATA?

The Company processes your personal data as above based on consent from you, which you provided in connection with visiting our website.

6 CAN I SAY NO TO COOKIES?

If you do not want to allow cookies to be stored on your device, you can usually completely or partially turn them off in your browser's settings. For example, in some browsers you can choose to block all cookies, only accept first-party cookies, or delete cookies when you close your browser. You can also delete cookies stored from before in your browser settings.

Keep in mind that if you choose to delete or block cookies, the use of our website and our services may not work as a consequence.

7 WHICH RECIPIENTS CAN WE SHARE YOUR DATA WITH?

We only use personal data when you use the contact form on our website.

This data is only used to provide you with answers to the inquiry you send this way. We will keep the data for follow up. We delete the contact info after 24 months without any activity.

Transfer of personal data outside the EU/EEA

Your personal data will only be processed in the EU/EEA.

8 YOUR RIGHTS

You have certain statutory rights that you can exercise in relation to the Company. A summary of these rights follows below. For complete information about your rights, please see the General Data Protection Regulation, Chapters 3–5.

- **Right to access/extract from register.** You have the right to get answers about whether the Company processes personal data about you. If this is the case, you have the right to information about, among other things, what personal data is being processed, the purpose, which external recipients receive your personal data and how long we save your personal data for.
- **Right to data portability.** You have the right to request a copy of the personal data, which you have provided to the Company, in a structured, commonly used and machine-readable format. You also have the right to request that the Company transfer these personal data to another controller. The right to data portability applies to personal data, which is processed in an automated matter, and which is based on your consent or on an agreement you are party to.
- **Rectification of inaccurate data.** You have the right to request that the Company rectify inaccurate or incomplete information about you.

- **Erasure of certain data.** You have the right to request that the Company erase your personal data under certain circumstances, e.g. if the personal data are no longer necessary for the purpose that we collected the personal data for.
- **Right to object to the Company's processing of personal data.** You have the right to object to the Company's processing of your personal data. The right to object applies, inter alia, if the processing is based on a balancing of interests, unless the Company can demonstrate (i) imperative legitimate grounds for the processing which override your interests, rights and freedoms or (ii) if the processing occurs for the establishment, exercise or defence of legal claims.
- **Right to object to direct marketing.** You have the right to object at any time to the Company processing your personal data for direct marketing. If you object to such processing, the Company shall without unnecessary delay cease all direct marketing to you.
- **Right to restriction of processing your personal data.** You have the right to request a restriction of the Company's processing of your personal data in certain cases. For example, if you have contested the accuracy of your personal data, you can request a restriction of the processing during a period of time to enable the Company to verify the accuracy of the personal data.
- **Complaints.** If you have a complaint about the Company's processing of your personal data, you have the right to lodge such a complaint with the Norwegian Data Protection Agency (Datatilsynet).

If you want to make a request for an extract from the register, data portability, rectification, erasure, objection or restriction, please contact the Company at info@acte.no

9 CHANGES TO THE PRIVACY POLICY

The Company reserves the right to make changes to this privacy policy. The changes will be announced on this website.
